

**Record of Decisions of Creditors by Deemed Consent Procedure
Decision Date: 14 November 2023**

**Holbrook Joinery Limited ("the Company")
Company Registration Number: 10910250**

Convener: Daniel Williams, ("the Convener")

The Convener reports as follows:

The following decision was put to creditors using the deemed consent procedure:

1. That Samantha Hawkins of Hawkins Insolvency Limited be appointed Liquidator of the Company.
2. No objections were received from creditors and the decision was made.
3. Creditors were invited to object to the decision not to form a Liquidation Committee. A Liquidation Committee was not formed as no objections were received.

Signed
Name:



Daniel Williams, Director – Convener of the Decision Procedure

Dated:

14 November 2023

Information to creditors on opting out

Holbrook Joinery Limited ("the Company") – In Creditors' Voluntary Liquidation Company Registration Number: 10910250

Notice is given by Samantha Hawkins to the creditors of the Company that creditors have the right to elect to opt out of receiving further communication about the insolvency procedure under rule 1.39 of The Insolvency (England and Wales) Rules 2016.

Any creditor may elect to become an opted-out creditor at any time, by delivering a dated notice of the request, in writing to me.

A creditor becomes an opted-out creditor when the notice is delivered to me.

Any creditor who elects to opt-out remains as such for the duration of the proceedings unless the opt out is revoked by a further notice in writing, dated and delivered to me.

A creditor ceases to be an opted-out creditor when the notice is received by me.

The opt out will not apply to the following:

1. A notice which the Insolvency Act 1986 requires to be delivered to all creditors without expressly excluding opted-out creditors;
2. A notice of a change in the officeholder or a notice of a change in my contact details, or
3. A notice of a dividend or proposed dividend or a notice which the court orders to be sent to all creditors or all creditors of a particular category to which the creditor belongs;

Opting-out will not affect a creditor's entitlement to receive dividends should any be paid to creditors.

Opting-out will not affect creditors' rights to vote in a decision procedure or a participate in a deemed consent procedure, although any creditor who opts-out will not receive notice of it.

Any creditor who opts out will be treated as having opted out in respect of consecutive insolvency proceedings of a different kind in respect of the same Company.

Creditors requiring further information regarding the above, should either contact me at The Clock House, High Street, Wrington, BS40 5QA, or contact Tanya Filer by telephone on 01934 862877, or by email at info@hawkinsinsolvency.co.uk

Signed:



Samantha Hawkins

Liquidator

Dated:

22 November 2023

Notice to office holder to opt out of further correspondence

**Holbrook Joinery Limited ("the Company") – In Creditors' Voluntary Liquidation
Company Registration Number: 10910250**

Name of Creditor: _____

I, the above named, give notice that I elect to become an opted-out creditor and no longer wish to receive communications relating to the insolvency proceedings of Holbrook Joinery Limited.

Signature of Creditor _____

Dated: _____

Notice of use of website to deliver future documents

Holbrook Joinery Limited ("the Company")
Company Registration Number: 10910250

Notice is given by Samantha Hawkins the Liquidator, to the creditors and Members of the Company that under rule 1.50 of The Insolvency (England and Wales) Rules 2016, future documentation from the date of this notice, relating to the insolvency of the above will be made available on a website.

1. Future documentation will be made available for viewing and downloading at www.hawkinsinsolvency.co.uk using password **HOLB4974**
2. The Liquidator is not obliged to deliver any particular document to any person unless it is specifically requested.
3. Hard copies of all documents currently available on the website and all future documents which may be made available on the website can be requested by telephone on 01934 862877, or by email at info@hawkinsinsolvency.co.uk or in writing at The Clock House, High Street, Wrington, BS40 5QA.
4. This notice does not apply to the following circumstances:
 - i) Documents where personal delivery is required;
 - ii) A notice of intention to declare a dividend or
 - iii) Documents that are not being delivered generally, i.e. where they are only being sent to one or a small number of a particular class of members or creditors

Creditors requiring further information regarding the above, should either contact me at The Clock House, High Street, Wrington, BS40 5QA, or contact Tanya Filer by telephone on 01934 862877, or by email at info@hawkinsinsolvency.co.uk

Signed:



Samantha Hawkins
Liquidator

Dated:

22 November 2023

Authority to communicate electronically

**Holbrook Joinery Limited ("the Company") – In Creditors' Voluntary Liquidation
Company Registration Number: 10910250**

I, [redacted]

of [redacted]

a creditor/member (delete as applicable) of the Company, hereby authorise the Liquidator, Samantha Hawkins, to communicate with us electronically in respect of all matters in relation to the Creditors Voluntary Liquidation by sending an email to [redacted]

Signed: _____

Name (Block letters): _____

Position held: _____

Dated: _____

Notes for creditors/Members:

1. Insert name
2. Insert address
3. Insert email address

Rule 14.4 The Insolvency (England and Wales) Rules 2016

Proof of Debt – General Form

Name of Company in Liquidation:

Company Registration Number:

Date of Liquidation:

1 Name of creditor
(If a company, please also provide the company registration number).

2 Correspondence address of creditor (including any email address)

3 Total amount of claim (£)
(include any Value Added Tax)

4 If amount in 3 above includes (£)
outstanding uncapitalised interest, state amount.

5 Details of how and when the debt was incurred.
(If you need more space, attach a continuation sheet to this form)

6 Details of any security held, the value of the security and the date it was given.

7 Details of any reservation of title claimed in respect of goods supplied to which the debt relates.

8 Details of any document by reference to which the debt can be substantiated

9 Signature of creditor

(or person authorised to act on the creditor's behalf)

10 Address of person signing if different from 2 above

11 Name in BLOCK LETTERS:

12 Position with, or relation to, creditor

13 Date of signature

Admitted for dividend for

Admitted to vote for

Amount (£)

Amount (£)

Date

Date

Samantha Hawkins
LIQUIDATOR

Samantha Hawkins
LIQUIDATOR

Notes:

1. There is no need to attach them now but the office holder may ask you to produce any document or other evidence which is considered necessary to substantiate the whole or any part of the claim, as may the chairman or convener of any qualifying decision procedure.

2. This form can be authenticated for submission by email by entering your name in block capitals and sending the form as an attachment from an email address which clearly identifies you or has been previously notified to the office holder. If completing on behalf of a company, please state your relationship to the company.

3. If you wish any dividend to be paid by way of bank transfer rather than by cheque, please provide the following information:

Bank Name:

Account Name;

Sort Code:

Account Number: